

ROOSEVELT UNION FREE SCHOOL DISTRICT

"The mission of the Roosevelt Union Free School District is to educate the whole child to excel, thereby ensuring achievement for all. "Failure is Not an Option"

PUBLIC MEETING OF THE BOARD OF EDUCATION

Welcome to this public meeting of the Board of Education of the Roosevelt Union Free School District. The Board encourages citizen attendance at its public meetings in the interest of maintaining communication with you, so that you may better understand how your schools operate, their goals and objectives.

ABOUT THE BOARD OF EDUCATION

All Board Members were elected by the community for a 3-year term. All five members reside in the Roosevelt Union Free School District Community. All members serve without pay.

The Board of Education establishes policy for the conduct of the entire school district: Centennial Avenue Elementary School, Ulysses Byas Elementary School, Washington-Rose Elementary School, Roosevelt Middle School, Roosevelt High School, and Central Administration.

The members of the Roosevelt Board of Education are:

Robert Summerville, President

Willa Scott, Vice President

Charlena H. Croutch, Trustee

Wilhelmina Funderburke, Trustee

Alfred T. Taylor, Trustee

The District Clerk is Lenore Pringle.

The Interim Superintendent of Schools is responsible to the Board of Education for the day-by-day operation of the schools in conformance with policies, which have been established by the Board of Education. The Interim Superintendent of Schools is Marnie Hazelton.

ADDRESSING THE BOARD

Citizens attending meetings will have an opportunity to address the Board. At the designated time, the Board sets aside time to hear from citizens who wish to discuss concerns. In order for the District Clerk to maintain accurate records of the meeting, each individual addressing the Board is requested to state his/her name, address and/or organization affiliate. Citizens may also communicate to the Board of Education by addressing a letter to the District Clerk, Roosevelt Union Free School District, and 240 Denton Place, Roosevelt, New York 11575.

Be advised that all Board of Education meetings are meetings held in public, not public meetings.

PLEASE BE AWARE THAT THIS MEETING IS BEING TAPED.

www.rooseveltufsd.org

AGENDA

BOARD OF EDUCATION • ROOSEVELT, NEW YORK

ROOSEVELT UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • ROOSEVELT, NEW YORK

PLANNING MEETING

ROOSEVELT HIGH AUDITORIUM

THURSDAY, MARCH 10, 2016

3:00 pm (Meeting convenes with anticipated adjournment into Executive Session)

5:00 pm (Meeting convenes in Public Session)

"We are Educating the Whole Child"

I. CALL TO ORDER

Time: _____

II. DETERMINATION OF QUORUM

Robert Summerville	Absent_____	Present_____
Willa Scott	Absent_____	Present_____
Charlena H. Croutch	Absent_____	Present_____
Wilhelmina Funderburke	Absent_____	Present_____
Alfred T. Taylor	Absent_____	Present_____

ALSO IN ATTENDANCE:

Lenore Pringle	Absent_____	Present_____
Marnie Hazelton	Absent_____	Present_____
Dr. Robert Brisbane	Absent_____	Present_____
Greg Hamilton	Absent_____	Present_____
Dr. Joan Lange	Absent_____	Present_____
Lyne M. Taylor	Absent_____	Present_____
Michele Van Eyken	Absent_____	Present_____

III. MOTION TO CONVENE IN EXECUTIVE SESSION **TIME:** _____

For discussing the following:

- Matters of personnel concerning “appointments, negotiations, tenure appointments, discipline of a teacher and/or student and district legal matters ”

MOTION BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

IV. CALL TO ORDER **TIME:** _____

V. MOTION TO RECONVENE IN REGULAR SESSION

MOTION BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

VI. PLEDGE OF ALLEGIANCE

VII. SUPERINTENDENT’S REPORT

- Roosevelt High School ~ *Trevia Patton*
- Budget Workshop #4 ~ *Lyne M. Taylor*

VIII. RESOLUTIONS FOR ACTION *pages 5-9*

- A.** Organizational Items
 - 1. Adoption of Policy 7513 and 7521
- B.** Curriculum and Instruction *No Items*
- C.** Business
 - 1. Budget Transfers
 - 2. Receipt of Funds
 - 3. Budget Amendment
- D.** Human Resources & Professional Development
 - Schedule A: Certified Staff Resolutions
- E.** School Services
 - 1. Use of Facilities

RESOLUTIONS FOR DISCUSSION *pages 10-15*

- A.** Organizational Item
 - 1. Approval of Board Minutes
 - 2. 1st Reading Policy 8721
- B.** Curriculum and Instruction
 - 1. Approval of CSE Minutes
 - 2. Out of State –Overnight Senior Field Trip
- C.** Business
 - 1. Warrants
 - 2. Treasurers Report
 - 3. Claims Audit Report
 - 4. Year End Internal Audit
- D.** Human Resources & Professional Development
 - Schedule A: Certified Staff Resolutions
 - Schedule B: Classified Staff Resolutions
 - Schedule E: Substitute Teachers
 - Schedule G: Field Placement
- E.** School Services *No Items*

*Supplemental Items Page 17***IX. FROM THE PUBLIC ON ACTION ITEMS ONLY PLEASE USE THE COMMENT CARDS**

*(Members of the public who wish to comment or inquire regarding an **ACTION Item** appearing on the meeting agenda are ask to complete a public comment card. The card should be submitted to the District Clerk prior to the point in the meeting at which the item is called.)*

INDIVIDUAL ITEMS FOR ACTION**A. ORGANIZATIONAL ITEMS****1. POLICY 7513/ 7521 UPDATE ADOPTION – ADMINISTRATION OF MEDICATION**

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby acknowledges the Adoption of the “**revisions**” to Policy 7513 – Administration of Medication.
- b. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby acknowledges the Adoption of the “**revisions**” to Policy 7521 – Administration of Medication.

ITEM TABLED DECEMBER 17, 2015 – PENDING FURTHER EDITS

MOTION TO UNTABLE

MOTION BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

MOTION TO APPROVE

MOTION BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

B. CURRICULUM & INSTRUCTION**C. BUSINESS****1. BUDGET TRANSFERS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the following budget transfers:

TRANSFERRED FROM					TRANSFERRED TO		
Account Code	Description	Beginning Balance	Transfer Amount	Ending Balance	Account Code	Description	Transfer Amount
A1310.160-09-0000	Business: Non-Certified Salaries	\$ 76,351.94	\$ 35,000.00	\$ 41,351.94	A1310.469-09-0000	Contract Expenses	\$ 35,000.00
A9030.800-09-0000	Social Security	\$ 50,392.55	\$ 25,000.00	\$ 25,392.55	A1620.418-09-0000	Telephone	\$ 25,000.00
TOTAL			\$ 60,000.00				

MOTION BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

2. RECEIPT OF FUNDS

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby accepts a grant in the amount of \$5,000.00 from the Fuel Up and Play 60 program and the New York Jets.

MOTION BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts a scholarship from Munistat Services in the amount of \$500.00 to the Roosevelt High School Scholarship Fund. The scholarship will be awarded to a member of the graduating class of 2016.

MOTION BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts funds in the amount of \$13,607.34. The funds were received from the New York State Schools Insurance Reciprocal (NYSIR) to cover the cost to repair a boiler at Washington Rose School.

MOTION BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

2. BUDGET AMENDMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves amending the 2015-2016 Budget by \$5,000.00. The amendment is funded by a grant received from the Fuel Up and Play 60 program and the New York Jets.

Appropriation Code	Description	Budget
A2855.463-08-0000	Interscholastic Sports Uniforms	\$ 5,000.00
Total		\$ 5,000.00

MOTION BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

- b. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves amending the 2015-2016 school budget in the amount of \$13,607.34. The amendment is funded by an insurance claim that was received from New York State Schools Insurance Reciprocal (NYSIR) to cover the cost of repair of a boiler at Washington Rose School.

Account Code	Description	Amount
A1621.462-09-0000	Maintenance-Building Repair	\$13,607.34
Total		\$13,607.34

MOTION BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

D. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT**SCHEDULE A****CERTIFIED STAFF RESOLUTIONS**

All fingerprint and background checks have been satisfactorily completed.

1. CERTIFIED STAFF APPOINTMENT

- a. BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the appointment of the following certified faculty member:

Name:	Davis, Kenneth
Appointment:	Leave Replacement
Position:	Music Teacher
Certification:	Music/Initial
Replaces:	Stacy Dewar
Location:	Centennial ES
Date of Start:	March 14, 2016
Salary:	BA Step 3 \$56,905.00 (pro-rated)

Appropriation in Budget: A2110.120-02-AIG2(General Fund)

MOTION BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

E. SCHOOL SERVICES**1. USE OF FACILITIES**

- a. BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the Use of Facilities request form for the PAL to use the Athletic Complex on Saturdays and Sundays between March 5, 2016 and June 12, 2016. Charges per Regulation 3280 total \$5,460.00 include 15 Sundays of field use @ \$175/day totaling \$2,625.00 and overtime costs of \$2,835.00 (\$31.50/hour, 6 hours per day for 15 Sundays).

**ITEM TABLED JANUARY 28, 2016 – PENDING FURTHER DISCUSSION REGARDING
PAST DUE BALANCE**

MOTION TO UNTABLE

MOTION BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

MOTION TO APPROVE

MOTION BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

RESOLUTIONS FOR DISCUSSION**A. ORGANIZATIONAL ITEMS****1. APPROVAL OF BOARD MINUTES**

- a. **BE IT RESOLVED**, that the Board of Education hereby approves the minutes for the following months:

*February 11, 2016 ~ Planning Meeting

*February 25, 2016 ~ Action Meeting

*February 29, 2016 ~ Emergency Meeting

Move to: Consent Agenda _____ Individual Agenda _____

2. POLICY 8271– INTERNET SAFETY/INTERNET CONTENT FILTERING

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby acknowledges the 1st Reading to Policy 8271 Internet Safety/Internet Content Filtering.

Move to: Consent Agenda _____ Individual Agenda _____

B. CURRICULUM & INSTRUCTION**1. APPROVAL OF COMMITTEE ON SPECIAL EDUCATION MINUTES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the Committee on Special Education Classification and Placement Report for the period of February 2016.

Move to: Consent Agenda _____ Individual Agenda _____

2. OUT OF STATE- OVERNIGHT (SENIOR) TRIP

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the overnight field trip for Roosevelt High School Seniors to Pine Grove Resort Ranch, Kerhonkson, NY, from Friday, May 20, 2016 to Sunday, May 22, 2016 at no cost to the District

Move to: Consent Agenda _____ Individual Agenda _____

C. BUSINESS**1. WARRANTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the warrants for **DECEMBER 2015** as approved by the Claims Auditor.

FUND NAME	FUND	NOVEMBER
General Fund	Fund A	2,455,274.63
Federal/State Grants	Fund F	48,804.94
Capital Projects	Fund H	110,699.98
Cafeteria	Fund C	378,365.76
Trust and Agency	Fund T & A	513,100.18
Debt Service	Fund V	No Payment Due
Academic Improvement Grant	Fund AIG 1	No Payment Due

Move to: Consent Agenda _____ Individual Agenda _____

2. TREASURER'S REPORT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Treasurer's Report for **DECEMBER 2015**.

Move to: Consent Agenda _____ Individual Agenda _____

3. CLAIMS AUDITOR'S REPORT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Claims Auditor's Report for **DECEMBER 2015**.

Move to: Consent Agenda _____ Individual Agenda _____

4. INTERNAL AUDIT FOR YEAR ENDED JUNE 30, 2015

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby accepts the 2014-2015 Risk Assessment (Internal Audit Report) from Nawrocki Smith, LLP.

Move to: Consent Agenda _____ Individual Agenda _____

D. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT**SCHEDULE A****CERTIFIED STAFF RESOLUTIONS**

All fingerprint and background checks have been satisfactorily completed

1. CERTIFIED STAFF LEAVE REQUEST

- a. BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the leave request of the following certified staff members:

Name: Brisbane, Robert
Position: Assistant Superintendent for Human Resources and Professional Development
Location: Central Administration
Effective: Paid Leave February 12, 2016/Intermittent
Reason: FMLA/Family Member

Name: Charles, Nicole
Position: Speech Teacher
Location: Roosevelt MS
Effective: Paid Leave October 8, 2015/Intermittent
Reason: FMLA/Family Member

Move to: Consent Agenda _____ Individual Agenda _____

(CONTINUED HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT)

SCHEDULE B**CLASSIFIED STAFF RESOLUTIONS**

All fingerprint and background checks have been satisfactorily completed

1. CLASSIFIED STAFF APPOINTMENTS

- a. BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the appointment of the following classified staff members:

Name:	Hoe, Katia
Appointment:	Probationary
Position:	Teacher Aide
Replaces:	David Solomon
Location:	Washington Rose ES
Effective:	March 29, 2016
Probationary Period:	March 29, 2016-September 28, 2016
Salary:	\$21,626.00 (pro-rated)

Appropriation in Budget: A2250.163-09-0000

Move to: Consent Agenda _____ Individual Agenda _____

2. CLASSIFIED STAFF LEAVE REQUEST

- a. BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the leave request of the following classified staff members:

Name:	Battle, Diane
Position:	Senior Typist Clerk
Location:	Central Administration
Effective:	Paid Leave/March 10, 2016-March 18, 2016 Unpaid Leave/March 21, 2016-May 6, 2016
Reason:	FMLA/ Medical

Move to: Consent Agenda _____ Individual Agenda _____

SCHEDULE E
SUBSTITUTE TEACHERS

1. SUBSTITUTE TEACHERS

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the appointment of the following substitute teachers. The certified rate of pay is \$110.00 per diem and the non-certified rate of pay is \$90.00 per diem.

<u>Name</u>	<u>Rate</u>
Noel, Khalema	\$90.00
Bigelow, Gina	\$90.00
Pepe, Mark	\$110.00

Appropriation in Budget: A2110.140-09-0000 (General Fund)

Move to: Consent Agenda _____ Individual Agenda _____

SCHEDULE G

FIELD PLACEMENT

Administrative Internship Candidates, Student Teachers, Student Observers, Tutors/Federal Work Study Program Students and Social Services Interns who will be completing their Field Placement assignments at Roosevelt UFSD are listed for information purposes only. All assignments function with no expense to the District and are subject to change at the discretion of the District. Roosevelt staff members requesting to complete their field placement assignment at Roosevelt UFSD must demonstrate to the District that their field placement assignment does not coincide with their work day schedule.

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the following Adelphi University student observers at Centennial ES for the 2015-2016 school year.

Name
Colon, Corrina
Consiglio, Amanda
Waisne, Caitlin
Zhao, Vicky

Move to: Consent Agenda _____ Individual Agenda _____

- b. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the following Touro College student observer at Ulysses Byas ES for the 2015-2016 school year.

Name
Potter, Brien

Move to: Consent Agenda _____ Individual Agenda _____

X. QUESTIONS FROM THE PUBLIC ON -PLEASE USE THE COMMENT CARDS

(Members of the public who wish to comment or have district concerns are ask to complete a public comment card. The card should be submitted to the District Clerk prior to the point in the meeting)

XI. ADJOURNMENT

TIME: _____

MOTION BY: _____ **SECOND BY:** _____ **YEA:** _____

NAY: _____

ABSTAIN: _____

Next Board Meeting (Action)

Date: MARCH 31, 2016

Time: 7:00 pm

SUPPLEMENTAL ITEMS

A. ORGANIZATIONAL ITEMS

1. BOARD MINUTES BOCES ELECTION OF BOARD TRUSTEES

- a. **BE IT RESOLVED**, the Board of Education hereby nominate the following candidates to the Board of Cooperative Education Services Board of Trustees:

- **Ronald Ellerbe**
- **Fran Langsner**
- **Robert “B.A.” Schoen**

MOTION BY: _____ SECOND BY _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

C. BUSINESS

1. BUDGET TRANSFERS

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the following budget transfer:

Transferred From				Transferred To		
Account Code	Description	Balance	Amount	Account Code	Description	Amount
A1621.467-09-0000	Sewer Tax	\$ 27,500.00	\$ 23,680.00	A1621.462-09-0000	Main. of Plant-Building Repairs	\$ 23,680.00
A9030.800-09-0000	Social Security	\$ 45,392.55	\$ 45,000.00	A9063.800-09-0000	Dental Insurance	\$ 45,000.00
Total			\$ 68,680.00			\$ 68,680.00

MOTION BY: _____ SECOND BY _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

D. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT

SCHEDULE C
EXTRA DUTY STIPEND

1. EXTRA DUTY STIPEND

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the appointment of the following certified faculty member as Boys' Middle School Wrestling Head Coach for the 2015-2016 school year:

<u>Name</u>	<u>Stipend</u>
Syers, Benjamin	\$3,231.00

MOTION BY: _____ SECOND BY _____ YEA: _____
 NAY: _____
 ABSTAIN: _____